API Centre Transparency Policy

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Purpose

This policy will outline how the API Centre will manage access to the API Standards. It will set out who can view the respective standards, from draft standards that are under development, through to published and current versions.

This document intends to prescribe what rights each party has with respect to each standard for example read only, write, edit, comment etc.

Terminology

The following terminology applies to this policy document:

- "Read": The API Standards will be able to be viewed but not modified.

- "Write": A user is granted permissions so that they are able to make modifications to an API standard, where:

    o The API Standard version is open for editing and/or development (i.e. released and published versions are closed for modification), and

    o Any proposed modification is subject to normal governance change controls in line with the 'API Standards Version & Lifecycle Management Policy'.

Model design

This document has been developed to allow for the standards and associated supporting specification documentation to be publicly open and available in read-only format to any interested parties through hosted online platforms, GitHub & Confluence.

Open publication of the API Standards will not entitle any party to use the standard with any API Provider or Third Party unless they are a registered Standards User.

Write access will be provided to only registered Standards Users and invited Community Members. Access to individuals will be managed by organisations by registering business and technical contacts who are members working groups and governance bodies within the API Centre.

Transparency Defintions

The standards versioning approach for the API Service has been defined in the below table, along with a description of high level roles and processes.

Category	Standards Users	API Community Members	Public access
Standards under development – confluence documentation	Read, comment, write	On occasion: read, comment offered on a case by case basis, e.g. as part of pre-release engagement but not as a part of the standards development process from the start.	No public transparency.
Standards under development – GitHub / swagger	Read, comment, write	On occasion: read, comment offered on a case by case basis, e.g. as part of pre-release engagement but not as a part of the standards development process from the start.	No public transparency.
Published standards – confluence documentation	Read, comment	Read access and ability to comment/provide feedback.	Public read only access.
Published standards – GitHub / swagger	Read, comment	Read access and ability to comment/provide feedback.	Public read only access.
Receive notifications of new versions	Yes - automatic	Yes – on an opt in basis	No. On case by case basis the API Service could push out

Category	Standards Users	API Community Members	Public access
			communications on major standards releases.
Summary of standards and related collateral	Read, input on drafts as needed	Read access and ability to comment/provide feedback.	Public read only access.